



Pharmacy

Procedure

Title: Pharmacy Residency Criteria for Graduation

Document Owner: Residency Program Director

Version #:1

Effective Date: 03/05/2024

Approved Date: 03/05/2024

Next Review Date: 03/05/2027

Purpose

The purpose of this procedure is to outline minimum required activities for completion of the Virginia Garcia Memorial Health Center (VGMHC) Community-Based Residency Program.

Scope

This procedure applies to post-graduate year 1 (PGY1) pharmacy residents of the VGMHC Community-Based Residency Program.

Responsibility

Residency Program Director (RPD) and the Pharmacy Director are responsible for the implementation of the procedure.

Definitions

ASHP: American Society of Health-System Pharmacists, accrediting body of residency program

CAGO: Competency Areas, Goals and Objectives, defined by accrediting body

RAC: residency advisory council

ACHR: achieved for residency

Procedure

1. Meet required ASHP CAGOs for residency completion.
 - a. Must ACHR 100% of R1 (patient care) objectives
 - b. Must ACHR 90% of the required objectives with minimum of satisfactory progress
2. Comply with all residency and VGMHC policies and procedures. Compliance with procedures will be determined by RAC and pharmacy leadership.
3. Resident is responsible for completion and tracking of the minimum requirements as listed in appendix A.



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- Residents who fail to adhere to sections 1-3 may be dismissed from the residency program as determined by the residency dismissal policy.

Key Resources/References

[CAGOs for Community-Based Residency \(2024\)](#)

Minimum Required Activities (Appendix A)

Related Policies/Procedures/Forms/Workflows

Pharmacy Residency Dismissal Policy

Version History

Version	Last Approval Date MM/DD/YYYY	Description of Edits
1	03/05/2024	Initial creation of procedure
2		Updated link to CAGOs, updates to list of required activities (Saito, Reakes)

Appendix A

Minimum Required Activities for Completion of Residency	
Resident:	Title/Topic/Comments
Activity (Related Learning Experience)	(date completed)
10 hours of community service (General)	
Longitudinal professional involvement (State/National) (PMPD)	
Educational oral presentation to four (4) audiences (General) <ol style="list-style-type: none"> 1. Patients, care givers, community members 2. Health profession students 3. Pharmacists 4. Other healthcare professionals 	<ol style="list-style-type: none"> 1. 2. 3. 4.
Educational written communication to four (4) audiences (General) <ol style="list-style-type: none"> 1. Patients, care givers, community members 2. Health profession students 3. Pharmacists 4. Other healthcare professionals 	<ol style="list-style-type: none"> 1. 2. 3. 4.
Two (2) patient-related written drug information responses (Ambulatory Care)	<ol style="list-style-type: none"> 1. 2.
Three (3) educational oral presentations (Ambulatory Care) <ol style="list-style-type: none"> 1. Drug information 2. Patient case 3. Clinical topic update 	<ol style="list-style-type: none"> 1. 2. 3.
Three (3) pharmacy newsletter articles (General) <ol style="list-style-type: none"> 1. Drug information 2. Clinical topic update 3. Pharmacy operations update 	<ol style="list-style-type: none"> 1. 2. 3.
Prepare or revise a drug class review, monograph, treatment guideline, treatment protocol, utilization management criteria, and/or order set (PMPD)	

Complete pharmacy PIC inspection form (Community Pharmacy)	
Coordinate and lead a pharmacy meeting (Administration)	
Attend C-Qual Site Visit (Administration)	
Second/minor project plan (Administration)	
Second/minor project report (Administration)	
Complete teaching certificate requirements (Teaching) <ul style="list-style-type: none"> 1. OPTC Workshop 1 2. OPTC Workshop 2 3. Four (4) hours of group facilitation 4. One (1) hour didactic lecture 5. Creation of instructional material 6. Creation of a teaching portfolio 	<ul style="list-style-type: none"> 1. 2. 3. 4. 5. 6.
Co-precept at least one (1) APPE student (Amb Care/Pharmacy)	
Major project plan (Practice Advancement)	
ASHP Midyear poster (Practice Advancement)	
Northwestern States Residency Conference research presentation (Practice Advancement)	
Business plan proposal (Practice Advancement)	
Major project manuscript (Practice Advancement)	
Complete continuous professional development plan (PMPD)	
ASHP Incoming Self-Assessment (Due July 1 st) (Orientation)	
Initial Development Plan (Orientation)	
Q1 Development Plan Update (Due 1 st Wed of Sept)	
Q2 Development Plan Update (Due 1 st Wed of Dec)	
Q3 Development Plan Update (Due 1 st Wed of Mar)	
End of Year Self-Assessment (Due last week of residency)	
ASHP End of Year Resident Survey	